## MARSHALL HILL SCHOOL

Mr. Patrick O'Donnell Principal 210 Marshall Hill Road, West Milford, NJ 07480 Office: (973) 728-3430 Nurse: (973) 728-4420 Fax: (973) 728-1444

August 26, 2021

Dear Marshall Hill families,

I hope and trust that this letter finds you and your family well and healthy and enjoying the final days of what was a well-deserved long summer. It's hard to believe that the start of the school year for students, September 7th, is now a mere couple of weeks away! Much work has been done over the summer to get the school ready for eager learners and dedicated teachers and I'd like to thank our custodial staff (Mr. Corter, Mr. Struble, and Mr. Micari) for their efforts to get the school cleaned and adjusted for the return of students. I'd also like to thank my secretary Mrs. TenHoeve for her great work in assisting with all of the varied tasks that need attention over the summer that go on behind the scenes.

Before we get to some of the general housekeeping items, I'd also like to introduce some of the new staff members to Marshall Hill. First, I'd like to welcome Mrs. Kelly McKean to Marshall Hill who will be joining us as a special education teacher in our resource center. Also joining Marshall Hill will be Miss Arianna McGuinness. Previously, a couple of years ago Miss McGuinness was our intervention specialist here until the shift to remote learning in the spring of 2020 cut her time with us short. Now, we are excited to welcome her back as a kindergarten teacher in our third section of kindergarten. Next, I am excited to welcome Mrs. Maureen Kelly to our school as our full time ENCORE teacher. After previously working at Maple Road, she will now be working with and supporting our students in grades 3-5. Last but certainly not least, I look forward to welcome to these new staff members!

Shifting gears, at this point everyone should have been able to see their children's schedule and bus pass on the Parent Portal that opened on Friday August 20th. If you have trouble accessing the Parent Portal, you may contact the main office. Please note the following important information regarding **drop-off and dismissal**:

- Student drop-off is at **8:20**. Please wait with your child in the car line in the front of the school until you are motioned to let them out of your car by a staff member on duty. Students will enter via one of two doors, depending on your vehicle's position in the line. Staff will be on duty in the hallways to assist your children in getting to where they need to be.
- If you are picking up your child, please arrive prior to **2:50** and wait outside by the main door. We will continue to dismiss students being picked up like we did last year.

Students will begin to be called for dismissal around 2:50. Please bring a photo ID, such as a driver's license, with you to show the staff on duty. Also, we ask that you please send in a note if you will be picking up your child and if you intend to pick up your child every day, please let the main office know that as well.

Attached via this link, <u>Free and Reduced Lunch Form</u>, please find the free and reduced lunch application. We are asking that regardless of your need, please complete and return this form as your family may be eligible for important benefits. Confidentiality is maintained and the form is handled at the Board Office. You can also complete this form online in the Parent Portal. Please note that regardless of this form or whether you qualify, **all students will be eligible for free lunch** for the 21-22 school year.

As you read in Dr. Anemone's previous update, the district is now utilizing School Messenger which replaces Honeywell. School Messenger automatically collects your phone and email information from our student information system, Realtime. This allows you to receive communication from the district via School Messenger, however, you can also opt in to receive text messages as well. Please see this link to opt-in for text messages from School Messenger: <u>School Messenger Text Message</u> <u>Opt-in</u>. You can find more information on School Messenger at this link: <u>School Messenger</u> <u>Instructions</u>.

Looking ahead in September, please know that schools are closed for Yom Kippur on September 16th. Our Back to School Night is currently scheduled to be in-person on September 20th. I look forward to being able to see all of you that evening! Please stay tuned for further information.

Lastly, I would just like to end by saying that I am so optimistic for a fantastic year full of learning and growth for your children- not just in academics but as a whole child. Your children will continue to be in great hands here and our dedicated and talented teachers and staff will continue to focus solely on creating the best possible educational experience for your children. From not only principal to parent, but parent to parent, you have my word.

Sincerely,

Patrick O'Donnell

Mr. Patrick O'Donnell, Principal

